Sherman Public Library Board

Regular Meeting

Board of Trustees

March 20, 2024

The regular monthly meeting of the Sherman Public Library Board was called to order at 5:00 p.m. Present were Library Director Rachel Kocis and Board members Courtney Westlake, Julie Horton, John Barrett, Mike Lang, and Liz Hearring. Absent was Brian Manci.

Vrunda Jain was present as a guest.

**Secretary’s Report:** It was moved by Courtney Westlake and seconded by Liz Hearring to approve the minutes from the February 2024 regular meeting. The motion was approved.

**Treasurer’s/Financial Report:**  John Barrett made a motion to accept the Treasurer’s Report and to pay the bills for January. Liz Hearring seconded the motion, and the motion was carried by a unanimous voice vote.

**Librarian’s Report:**

Circulation for February 2024 included:

* 1,752 patron count
* 2,446 items circulated 2,858 times at our Library
* Resident borrowing: 262 patron cards and 2,301 checkouts
* Non Resident Borrowing: 57 cards and 392 checkouts
* Reciprocal borrowing: 12 cards and 151 checkouts
* Cloud Library: 43 e-books and 27 Cloud Library e-audiobooks
* Overdrive Lending: 237 e-book checkouts and 149 e-audiobook checkouts

**Borrowing/Lending February 2024**

SHARE Borrowed: 585

SHARE Loaned: 526

WorldShare Borrowed: 3

WorldShare Loaned: 6

**Library Events and Issues:**

-All new signature cards for all the library’s bank accounts and CDs were drafted by Williamsville State Bank and Trust and will need to be signed by the board’s treasurer, secretary, and president. The INB account will need the new treasurer information.

-Director Kocis submitted INTERLIBRARY LOAN AND RECIPROCAL BORROWING STATISTICAL SURVEY for period FY 2023 on 3/5/24

-Director Kocis submitted the Economic Interest Statement to the Sangamon County Clerk’s office on 3/5/24.

-The Sherman Boy Scout troop presented the library with a donation on 3/19 for $150.44.

-Director Kocis attended the Solar Training at the IL State library provided by NASA @Mylibrary for the upcoming solar eclipse. The library has approximately 500 glasses to give out to families starting April 1st and has a series of crafts and information to disseminate.

-Director Kocis will take YogaPalooza training self-guided training for youth oriented yoga and

mindfulness library programming.

-Sherman Library booked Tom Emery presentation for March 28 th “Notable Women in IL History” at 6 PM

-The Illinois Department of Innovation and Technology hosted an application workshop for those interested in tech jobs for the state on March 13 th 1-4 P.M.

-The Library had a good turnout for the Women’s Personal Safety program on International Women’s Day, Friday, March 8 th from 10-11 AM with Mindbody Martial Arts in Springfield.

- A very popular crochet class was held on March 7th with 35 in attendance. Due to its

popularity, a daytime and nighttime class will be offered: March 21st 6-8 PM and March 27th

9:30-11:30 am. Both classes are led by Cheryl Womack.

-FOSL seeks to partner with the village and the Library to create a Storywalk for the Community Park.

**Monthly Programs and Meetings**

-303 Take n’ Make crafts and passive programming in February.

-4 people attended BYOB club.

-110 people attended story-time in January.

-2 people attended Mary Miller office hours

-8 people attended the Take a Break Book Club on 2/13.

-7 people attended the Friends of the Library Book Club on 1/9.

February Meeting Room use: Quilters, Marbold Historical Society, Lost Gourd Society, Girl

Scouts, Cub Scouts, Boy Scouts, Mother’s Group, Chamber of Commerce.

**New Business:**

Vrunda Jain was appointed and sworn in as a new Officer of the Board of Trustees for Sherman Public Library District.

The Board discussed the training for the Open Meetings Act. Several members will be taking the training.

**Continued Business:**

Director Kocis reminded board members to fill out the Statement of Economic Interests with the Sangamon County Clerk’s Office for 2024.

The board discussed the iLead Trustee Training Portal.

The board discussed the new policy on service animals in the library, in accordance with regulations of the Americans with Disabilities Act. Julie Horton made a motion to approve the Policy on Service Animals in the Library, and Mike Lang seconded. It was carried by a unanimous voice vote.

**Adjournment:** The meeting was adjourned by Julie Horton via a motion at 5:46 p.m. Liz Hearring seconded the motion.

Next meeting: April 17, 2024