

Sherman Public Library Board  
Regular Meeting  
Board of Trustees  
April 15, 2015

The regular monthly meeting of the Sherman Public Library Board convened at 5:00 p.m. In addition to Library Director Anita Walters, Board Members present were Mary Contri, Randy Burge, Gale Kilbury, Bob Shurig, and Dave Grimm. Visitor was Elizabeth Heubner

There were no items for consideration which were not listed on the Agenda.

It was moved by Randy and seconded by Gale to approve the minutes from the March 18, 2015, regular meeting. The motion was approved.

Construction pay requests were submitted for CAD and Henson Robinson HVAC. It was moved by Mary and seconded by Gale to pay these requests. The motion was approved, with an individual and unanimous voice vote.

It was moved by Mary and seconded by Bob to approve the Treasurer's Report and pay the bills. The motion was approved with an individual and unanimous voice vote.

It was moved by Gale and seconded by Bob to approve the renewal of Anita as Notary Public and the appointment of Dawn Rutschke as Notary Public

### **Librarian's Report**

Circulation for the month of March, 2015, was 1357 items circulated 1691 times. For reciprocal borrowing, 47 patrons borrowed 322 items. There were 5 audio books and 68 e-books checked out through 3M Cloud. There were 13 Zinio e-magazines checked out. For the month of March through Library On the Go, 206 items were checked out. Through Interlibrary Loan (SHARE) Sherman Public Library has borrowed for the fiscal year to date 2194 items and loaned 6725 items. For the fiscal year to date, through OCLC (On-Line Computer Library Center), the Library has borrowed 18 items and loaned 38 items.

The *Illinois State-Journal* Register has, for the time being, provided a website to view its archives from 1831-1985. Sherman Library patrons may view the site for free, with their library cards. The link to this site is available on the library's webpage.

Anita reported that she is collecting quotes for an alarm service.

The Really READiculous reading program will be held at the Library on April 18, at 2 pm.

Anita reported that the Library's web page needs revamping. She has received a quote for \$2900 from Chris Wollensen to develop a new website.

The 2015 Summer Programs are set.

The POD building was picked up on April 14.

The Library will need to compete the Edge Assessment this year as part of the requirements for submitting a Per Capita Grant.

Bobby Shaw reported that checks from the Library to him were stolen. Anita called US Bank and stopped payment on the checks and issued replacements to Bobby. This is reflected in the Transaction Report of March 19 through April 15.

The new Sherman Library Board takes office in the May meeting.

The Board will continue to meet the third Wednesday of each month for the fiscal year of July 1, 2015 to June 30, 2016.

Moving days are coming. Helpers will be needed.

New Board officers will be elected in the May meeting.

The Library's shelves will be moved on April 20 by Hallett, for \$1200.

Anita is requesting a quote from CAD to permanently attach the Memorial Bricks.

### **New Business**

Congratulations to the new Board member, Elizabeth Heubner, and to the returning board members Gale Kilbury and Mary Contri!

Anita is asking for landscaping quotes for the new addition from Brian Olysav.

The Illinois Energy Now has approved the library's preliminary application. Final application will be made soon.

The Library has purchased Quick Books 2015.

It was moved by Gale and seconded by Mary to move old computers and monitors from storage into surplus. The motion passed.

### **Old Business**

The general construction progress is going well, with no major problems.

Construction meetings will continue to be held at the Library each Wednesday, at 11 am.

The carpet for the west addition was laid on April 13.

CAD will provide a quote for painting additional areas, including the area around the stained glass windows.

The Library has received a quote for \$2000 from Lincoln Office Supply for café booths for the teen area.

The Library has purchased a refrigerator-freezer for the kitchen and is awaiting delivery from Lowe's.

### **Adjournment**

It was moved by Randy and seconded by Gale to adjourn, at 6 pm.